

# BOARDPASS TRAINING

**KEEPING DIRECTORS AND TRUSTEES BOARD READY THE EASY WAY!**

Effortless Learning 24/7

[www.boardpass.ie](http://www.boardpass.ie)

## Building Governance Skills

BoardPASS provides nonprofit directors, trustees and company secretaries with an opportunity to develop their corporate governance skills quickly and reliably.

### Benefits of BoardPASS training

BoardPASS training is designed to be practical, easy-to-follow and relevant to nonprofits large and small.

#### **Improves Board Participation and Performance**

Directors and trustees learn about their roles and responsibilities and the skills needed to work effectively on a board or committee.

#### **Increases Director and Trustee Confidence**

Directors and trustees gain confidence and peace of mind, secure in the knowledge that they understand how to implement corporate governance best practice.

#### **Impresses Funders and Donors**

Participating in BoardPASS training, demonstrates to funders and donors, that directors and trustees understand what corporate governance entails and that they can be trusted to oversee the management of finances and resources.

*“The facilitator was excellent. She kept it interesting and the energy levels up and explained things in a way that helped make it relevant to my organisation...”*

*- Training Participant*



Improve Board Performance

## Advantages

- Workshops available throughout Ireland
- Training online 24/7
- Easy-to-follow workshop format
- Training content reflects The Governance Code and Charities Act



**Outstanding Training for Directors and Trustees!**

## BoardPASS Standard Training

BoardPASS Standard training is delivered in a 2.5 hour workshop and is designed to help directors and trustees get up to speed with governance best practice. Topics covered help participants to answer five key questions:

- What are the governance responsibilities of a board with respect to leadership, control, accountability, effectiveness and integrity?
- What are the legal responsibilities of company directors and company secretaries?
- What roles do honorary officers fulfil?
- What are the “rules” that help guide board member behavior and decision-making?
- What practical tools can be used to help further the work of a board or committee?

## Getting Participants “Board Ready”

This practical workshop focuses on getting participants “board ready”, so that they possess the governance know-how, tools and mindset necessary for effective board membership.

## Save Time and Money

BoardPASS Standard training is available online 24/7. Directors, trustees and company secretaries can improve governance skills from the comfort of their own homes! Training online is easy-to-follow and provides participants with a host of handbooks, templates and policy documents to download and keep.

## Customised Training

Enables boards, committees and support agencies to customise training and development solutions that best suit their specific needs.

Both facilitator-led workshops and eLearning options are available. A wide range of topics are covered relating to governance, compliance, human resources, volunteer management, communications and fundraising.

Customised supports can be delivered on-site, anywhere in Ireland year round. Visit [www.boardpass.ie](http://www.boardpass.ie) to see our customised workshops brochure.



**Visit [www.boardpass.ie](http://www.boardpass.ie)**

## Control Panel & Governance Hub

BoardPASS 365 cloud-based Governance Management System helps boards and committees work smarter.

The platform contains a suite of applications and a Skills Development section containing BoardPASS training and a range of multi-media learning resources.

Applications include:  
Agenda and Minutes  
Builders, Risk Register,  
Compliance Tracker and  
Management Dashboard.



Access BoardPASS 365 Governance Management System Online

## BoardPASS Plus Training

BoardPASS Plus training aims to provide directors and trustees, with an advanced understanding of the key skills and information required to provide effective board oversight.

Participants have an opportunity to learn how to:

- Construct a set of agendas for annual board meetings and A.G.M.
- Take discursive board meeting minutes
- Construct compliance trackers appropriate for governance oversight
- Carry out a qualitative risk assessment
- Select internal controls of relevance to the organisation
- Develop management reports

BoardPASS Plus participants are helped to become “board ready” in the use of governance applications and management tools. Training attendees are provided with access to BoardPASS 365 located at [www.cramdentsolutions.com](http://www.cramdentsolutions.com).

The 3 hour workshop is run throughout Ireland from September to May.

## Knowledge you can Trust

Over twenty years of professional experience underpins BoardPASS Plus workshop design and applications development. You can be assured that the training provided is comprehensive, practical and up-to-date with The Governance Code and charities regulation.

# BoardPASS Training Options

**Option 1: BoardPASS Standard Workshop or BoardPASS Online**

**Option 2: BoardPASS Plus Workshop with BoardPASS 365**

**Option 3: BoardPASS Premium Customised Workshops or eLearning**

**Option 4: BoardPASS 365**



**Stay board ready the easy way with CramdenECH!**

## Contact Us

If you would like help deciding which BoardPASS training option is right for you, please call us. We will be happy to talk through the options available!

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